

Social Justice and Equity Collective
Chapman University
CONSTITUTION

ARTICLE I: Formal Name of Organization

The name of this organization shall be Social Justice and Equity Collective hereinafter referred to as “SJEC”.

ARTICLE II: Organization Purpose/Mission

The Social Justice & Equity Collective has a mission to (a) support Counseling and School Psychology (CSP) graduate students of color, (b) promote the diversification, recruitment, retention, and well-being of CSP trainees, (c) demand attention to and embedding of social justice within the work of Chapman University Association of School Psychologists (CUASP) and Association of School Counselors at Chapman (ASCC), (d) provide educational resources and learning experiences related to equity and social justice to all Chapman school psychology and school counseling students and (e) facilitate and empower graduate student involvement in leadership, particularly for students of racially, culturally, and linguistically diverse backgrounds. SJEC will work in collaboration with CSP faculty and staff to promote social justice and equity as it relates to the field and community at large.

ARTICLE III: Membership

Section 1. SJEC will consist of graduate students enrolled in the Counseling and School Psychology program under Attallah College at Chapman University. No official membership is required for involvement in SJEC. SJEC meetings and events are open to all CSP students, with consistent encouragement for participation. In order to remain equitable in access, invitations to meetings and events are sent out to the entire CSP student body, regardless of prior attendance.

Section 2. As per [Chapman University’s Harassment and Discrimination Policy](#), it shall be stated as part of the policy of SJEC at Chapman University that participation is open to all students regardless of race, ethnicity, color, religious/spiritual identity, ancestry, nationality, age, social class, economic status, marital status, abilities/disabilities, language, immigration status, sexual orientation, gender, gender identity/expression, veteran status, or any other classification protected by law, so that all members of the community are treated with dignity, equity, and respect at all times. Participation in SJEC must also be open without regard to gender, unless exempt under [Title IX](#).

Section 3. Participation in SJEC includes full floor and voting privileges on any and all items of club business including: resolutions, items of legislation, bylaws, and elections.

ARTICLE IV: Officers Positions

Section 1. Officers of SJEC shall consist of 1-2 representatives chosen from each cohort class of the CSP program (one representative will act as lead representative) and one CSP faculty liaison. Cohort classes include: year 1, 2, and 3 school psychology students and year 1 and 2 school counseling students. All SJEC representatives are responsible for administrative duties of the organization, as discussed and decided amongst officers.

Section 2. Representatives from each cohort shall be responsible for planning, executing, and leading one meeting or event for SJEC members per academic year, with support from other cohort representatives. Cohort representatives are also responsible to attend bi-weekly board meetings to the best of their ability; date and time will be decided by each board at the beginning of each semester. Otherwise, all other duties shall be collaboratively shared, and delegated as agreed upon by all representatives, including: administrative responsibilities, meeting facilitation, outreach, flyers and publications, and other responsibilities pertaining to SJEC.

Section 3. All SJEC representatives shall remain in good academic standing at Chapman University (above a 2.0 gpa).

ARTICLE V: Election Procedures

Section 1. All cohort representatives shall be elected by their respective cohort peers in the CSP program, despite prior SJEC participation status, to serve a term of one year. Annual elections for upcoming year 2 and year 3 representatives shall be held towards the end of Spring semester. The term shall begin on the last day of Spring semester and the end on the same day the following year. Incoming year 1 representatives shall be chosen at the beginning of Fall semester in the new academic year. The term shall begin on the day of nominations/voting and end on the last day of Spring. Representatives shall be nominated (by self or other) and must accept the nomination to become a cohort representative.

Section 2. Nominations of candidates for SJEC cohort representatives shall occur through whatever means decided on by current representative officers. Lead Representative shall be decided once year 2 and year 3 representatives are chosen. Representatives shall collectively meet and designate one (1) representative to be Lead Representative.

Section 3. In the case that there are more than two nominations in a cohort, voting will take place. The two nominations with the most votes from within the cohort will be chosen as cohort representatives for SJEC.

Section 4. No order of succession shall be determined. All cohort representatives hold equal weight in SJEC leadership.

Section 5. Any vacancies occurring within a cohort shall be filled as soon as possible in collaboration with all other cohort representatives. Representatives shall connect with the identified cohort that holds a vacancy and ask for nominations to fill the vacant position. The election procedure for filling the unexpired term of a vacant office shall be the same as the normal procedure for elections.

ARTICLE VI: Appointments

Cohort Representatives may appoint additional representative positions as it contributes to the successful operation of SJEC.

ARTICLE VII: Removal from Office

Section 1. Any officer may be removed from office for failure to perform his/her/their prescribed duties or due to failure to comply with Chapman university Policy, after opportunities to mend grievances.

Section 2. Concerns that arise will be handled through restorative practices, giving the representative in question the opportunity to work through the situation and proceed with changes. Concerns are to be presented to the Cohort Representatives who will then schedule a meeting, with at least one week notice, for community discussion amongst representatives, including the officer in question. The representative will be reminded of their responsibilities and be given the opportunity to discuss solutions to mend concerns and proceed. If concerns continue to arise, the representatives shall meet and decide next steps as they see fit.

ARTICLE VIII: Meetings

Section 1. General meetings are held bimonthly with topic-specific meetings held throughout the month. Any additional general meetings shall be called on by a Cohort Representative as needed. Notice of any additional meetings shall be provided to all CSP students in as timely of a manner as possible, with a minimum of one week prior to the meeting. The official means of communication for notifying members shall be agreed upon at the first meeting of the academic year.

Section 2. The SJEC Cohort Representatives shall meet when called on by one representative, at minimum.

Section 3. Official notice of the meeting at which the election of SJEC Cohort Representatives will be held must be provided to all CSP students no less than one week prior to the meeting.

Section 4. Quorum shall be defined as a minimum of fifty percent of SJEC Representatives. Official votes can take place only when quorum is met.

ARTICLE IX: Funding

Section 1. SJEC shall, as it deems necessary, host fundraisers for its own purposes. All fundraising shall be conducted in accordance with Chapman University policies and overseen by the SJEC Cohort Representatives.

Section 2. At the time of this constitution's most up to date revision, no dues are required for membership.

ARTICLE X: Amendments

Any amendments to this constitution shall be reviewed and discussed during an SJEC Cohort Representative meeting and adopted by a two-thirds vote of representatives present after quorum is met.

ARTICLE XI: Jurisdiction

As a recognized and registered student organization, SJEC is subject to the rules, regulations, and policies of Chapman University and the laws of the State of California. Chapman University's rules, regulations, and policies shall take precedence over any and all rules, regulations, and policies that apply to SJEC, including state and national organizations that SJEC is associated with.

ARTICLE XII: Dissolution Clause

In the event that SJEC approaches dissolution, a two-thirds majority of votes of SJEC participants will be required. SJEC may also be dissolved in accordance with the Department of Student Engagement club status protocol. Once dissolution occurs, all SJEC financial assets become property of the Student Government Association and shall be added to allocations designated for Chapman recognized student organizations. Any additional assets become the property of the Department of Student Engagement.

DATE OF CREATION

This constitution for SJEC was put into effect on October 25th, 2021.

DATE OF MOST RECENT REVISION

This constitution for SJEC was last revised, voted on by membership, and officiated on October 25th, 2021.